



INTERNSHIP AT DENMARK IN NEW YORK

Internship with focus on Invest in Denmark at the Consulate General of Denmark in New York.

The Invest in Denmark (IDK) team at Denmark In New York functions as the national investment promotion agency of Denmark. Through active, focused marketing efforts in North America, Asia and Europe, the organization assists foreign companies with an interest in establishing activities in Denmark.

Responsibilities

The Invest in Denmark intern will assist the IDK team in its daily efforts within the fields of ICT, Cleantech and Life Sciences coordinating outputs around:

- Focused market research;
- Research on American companies' core competencies;
- Assisting investment managers in the areas of Life Sciences, Cleantech and ICT;
- Project management of specific events and activities;
- Assisting in developing business intelligence;
- Preparing presentations, updating databases and other administrative tasks.

Competencies

For this position, students with a strong commercial and/or economic background will be accorded priority consideration. Professional experience is a plus.

Additional competencies include:

- Strong analytical skills;
- Knowledge of Excel and PowerPoint as well as analytics;
- Ability to produce a variety of written English-language communications products in a clear, concise style;
- Understanding of Danish core competencies and framework conditions;
- A firm understanding of business environments;
- An ability to work as a team-player with great personal initiative;
- Fluency in English and Danish, both written and spoken.

Internship Details

The position is of six months' duration and starts on **1 February** for the spring semester and **1 August** for the autumn semester. The Consulate General's normal working week is 37 hours. Overtime work is expected to occur during specific periods.

The trainee is responsible for all costs of their stay, including travel, accommodation, necessary insurance etc. Previously, interns have succeeded in seeking grants for partial coverage of expenses. The Ministry of Foreign Affairs, however, offers a trainee grant.

The working language for the position is English and all applications should be submitted in English.

The application and CV should be sent via email to nycmis@um.dk in Word or PDF format. Please write the following text in the e-mail subject line: "Praktikansøgning. Forår/Efterår [Year]. [The section] (Invest In Denmark). [Your name]."

The application deadline is: **1 March** for the autumn semester and **1 September** for the spring semester.

The application should be made to the attention of:

Mikkel Hagen Hess
Director of Invest in Denmark, North America



**CONSULATE GENERAL
OF DENMARK**
New York

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