You can read more about the rules and procedures for Danish visa applications in this folder.
VISA FOR DENMARK

If you would like to visit Denmark for a short period and provided you are a national of a country where citizens are subject to Danish visa restrictions, then you need to obtain a visa. Denmark is a signatory to the Schengen Agreement, which lays down common rules and procedures for the processing of visa applications. When you apply for a visa at a Danish diplomatic mission for business trips, tourism vacations or to visit family or friends, your application will in most cases be accepted. A visa normally provides the right to stay in all Schengen countries.

**Visa application**

When is it necessary to apply for a Schengen visa to Denmark?

You must apply for a visa to Denmark if the main purpose of your visit is related to Denmark. If the main purpose is to stay in another Schengen country, your application should be submitted to that country’s diplomatic mission.

If you intend to stay in several countries, and if the main purpose of your stay is the same in all these countries, for the exact same amount of time, you must submit your application to the diplomatic mission of the Schengen country where your journey begins.

**Application form**

You must use the official form to apply for a visa. The application form is free. You can download the application form on:

- The website of the Danish diplomatic missions, the Ministry of Foreign Affairs of Denmark (www.um.dk)
- The website for Foreigners and Integration (www.nyidanmark.dk)

You can also obtain a printed application form from a Danish diplomatic mission.

**When should applications be submitted**

It is recommended that you submit your visa application no later than 15 days prior to your planned departure, allowing the diplomatic mission up to 15 days to process your application (in particular cases it may take up to 30 or 60 days). Please be aware that an application submitted through a
visa application centre (a private agency authorised to receive visa applica- 
tions and forward them to the Danish diplomatic mission) is not consid-
ered filed before it has been received by the diplomatic mission.

Visa applications can be submitted no earlier than 3 months prior to travel-
ting to Denmark. If the application is filed earlier it will be rejected by the 
diplomatic mission. However, you can apply earlier if you have already 
been granted a visa to the Schengen countries valid for at least 6 months 
and for multiple entries.

Where can you submit your application?
The application should generally be submitted in the country where you 
legally reside. Applications may also be submitted in any other country 
where you have legal permission to stay but do not reside, provided you 
can justify why the application has not been submitted in your country of 
residence.

Submission of an application to a mission
You may submit your visa application to a Danish diplomatic mission (em-
bassy or general consulate) that is authorised to process visa applications.

In countries where Denmark does not have a diplomatic mission that can 
process visa applications, an agreement has often been made with the dip-
lomatic mission of another Schengen country, typically one of the Nordic 
countries, to represent Denmark. In these cases you can submit your visa 
application to the authorised diplomatic mission.

Read more about Denmark’s diplomatic representation at the Ministry of 
Foreign Affairs of Denmark website (www.um.dk). Here you also find a list 
of countries with which Denmark has signed agreements on joint diplo-
matic representation.

Submitting an application through a visa application centre
In some countries you also have the opportunity to submit a visa applica-
tion through a visa application centre, which after receiving the applica-
tion and its related appendices will forward the documents to the Danish 
diplomatic mission in that country.

A visa application centre usually has longer opening hours than the diplo-
matic missions, and most centres do not require you to book appointments 
beforehand. A visa application centre charges a fee (in addition to the 
normal visa fee) for their services. This fee may amount to half of the total 
visa application fees.

With the advent of visa application centres there are now many more plac-
es where you can submit your visa application. The website of the Danish 
diplomatic mission in the country in which you are applying will feature 
a list of visa application centres that are authorised to accept applications 
for visas to Denmark. You can also find a list of visa application centres at 
www.um.dk

Submitting an application online
At a number of Danish diplomatic missions – generally those that have not 
outsourced their services to visa application centres – you can submit a 
visa application via the Internet. If you choose to apply online, it is impor-
tant that you follow the instructions you are given in the process.

Are you required to apply in person?
The requirement of applying in person cannot be waived if you are a first-
time visa applicant. If you file your visa application through a visa applica-
tion centre, you generally only need to apply in person at the visa applica-
tion centre. However, the Danish diplomatic mission may while processing 
your application still require a personal interview if deemed necessary.

Do you need to be interviewed?
Generally, personal interviews with applicants are not necessary. But in 
some cases the diplomatic mission may require that you attend a personal 
interview if clarification of any information is deemed necessary during 
the processing of your application. It is both in your own interest and in 
the interest of the diplomatic mission that any uncertainties are clarified
What type of visa can you apply for?

- I am travelling on business
- I would like to travel on holiday as a tourist
- I am to attend a cultural or scientific event (e.g. a sporting event or a convention)
- I will be visiting family or friends

The above short-term visas (maximum stay of 90 days per 180 days) do not grant visa holders the right to travel to Denmark if the real purpose of the visit is employment. Applicants seeking to work in Denmark should apply for a residence and work permit.

What are the requirements for visa applicants?

There are a number of general requirements for visa applicants. When submitting an application, you must, e.g., possess a passport / travel document valid for at least three months after the day on which you plan to leave the Schengen area.

It is essential when submitting an application for a visa to Denmark that it includes all relevant documents, such as (when applicable) an invitation from the Danish host, either in the form of a completed invitation form or another form of written invitation.

Your Danish host can complete an online invitation form available at www.nyidanmark.dk.

Relevant supportive documentation must also be submitted, i.e. documentation for the purpose of the visit and proof of accommodation.

And you must have sufficient means to pay for your stay and return. What is considered adequate will be determined by the diplomatic mission and depends on the duration of your stay. You must also purchase a travel health insurance valid throughout the Schengen area that covers the entire expected duration of your stay. The minimum amount of insurance coverage should be 30,000 Euros.

The required documentation may vary depending on the type of visa applied for, and it may also vary from country to country, but the require-
ments are usually the same in all the Schengen countries.

The specific documentation you need to submit when applying for a tourist visa is listed on the diplomatic mission website.

A special flexible tourist visa system has been established for the nationals of Russia, Ukraine, India and China that makes it easier to obtain a tourist visa to Denmark. The condition is that tourists should travel on a package holiday, which as a minimum must include transportation and hotel reservation.

Several local travel operators in these four countries offer such package holidays. These operators must be authorised by the Danish diplomatic mission. The list of approved operators is available on the diplomatic mission’s website.

How long does an application take to process?

Your application will be processed as quickly as possible, and you can generally expect an answer within 15 days after submitting your application to the diplomatic mission.

If your application has not been processed within 15 days, the diplomatic mission will seek to notify you of the possible need to extend the process a further 15 days in order to finalise the procedure. In exceptional cases the application process may take up to 60 days.

When a visa has been issued

You will be contacted by the diplomatic mission or the visa application centre when the application process has been finalised. When you have received your passport complete with visa, either by collecting it in person or receiving it by postal service, you must immediately check that the information on the visa sticker matches your visa request.

What you should check: Your name and passport number, the number of days you are permitted to stay in the Schengen area, how many entries it is valid for, and the period (from/to) it is valid, etc.

If incorrect information is given on your visa sticker, you must immediately contact the diplomatic mission that issued the visa sticker.

Further information about visas for Denmark

Rules and procedures for visas (short stays)
The EU has introduced a new visa application procedure applicable to all visa applications filed after 5 April 2010. The procedure is to translate into a common European Code on Visas valid for all Schengen countries.

The European Code on Visas was introduced to harmonize procedures for the processing of visa applications, thereby ensuring a more uniform approach to the application of visa rules.

The purpose of this agreement is to better control to whom permission to enter and reside in Denmark and other Schengen countries is given. The common visa rules have been created to prevent illegal immigration and crime. Applicants deemed not to represent such a risk are usually granted a visa.

The common rules are designed to enhance the legal rights of individual applicants and to simplify visa application.

You can read more about visas to Denmark (short stays) on the website for Foreigners and Integration (www.nyidanmark.dk).

Specific local requirements regarding the submission of applications are listed on the website of the local Danish diplomatic mission to which the application is to be submitted. Individual embassy websites are listed at the website of the Ministry of Foreign Affairs of Denmark (www.um.dk).
If you have any questions regarding this folder or any of the information offered on the website for Foreigners and Integration then please feel free to contact:

The Danish Immigration Service
by phone +45 35 30 84 90 between 9:00-15:00 from Monday to Friday. You are also welcome to send an email with your questions to visa@us.dk.

Questions regarding a specific visa application should be directed to the embassy or diplomatic mission where the application was submitted.

Please do not within the first 15 days after submitting your visa application contact the diplomatic mission to which you have submitted your application for updates on the status of your application. Please only contact the mission if you have new information in relation to your application.

In the unlikely case that your application will take longer than 15 days to process, the diplomatic mission will generally contact you directly with information on when you can expect the application process to be finalised.